



RULES AND PROCEDURES FOR COMPETITIONS  
AND GENERAL SCREENINGS OF  
SYDNEY VIDEO MAKERS CLUB INCORPORATED

## Table of Contents

1	OVERVIEW	3
1.1	Scope	3
1.2	Eligibility	3
1.3	Member defined	3
1.4	Assessment	3
1.5	Copyright Protocol	3
1.6	Media Content	3
2	DEFINITIONS	3
2.1	Annual Competition Programme	3
2.2	Video of the Year (VOTY) Competition	3
2.3	Annual Presentation Night	3
2.4	Entrant	3
2.5	Entry Duration	4
2.6	Copyright Protected Media	4
2.7	Annual Club Calendar	4
2.8	Annual Club Program	4
2.9	Average Score	4
2.10	Event Screening List	4
3	COMPETITIONS	4
3.1	SVM competitions	4
3.2	Meeting Night Competitions	5
3.3	Video of the Year Competition (VOTY)	5
3.4	Inter Club Competitions	6
4	GENERAL RULINGS	6
4.1	Applicability	6
4.2	Participation	7
4.3	Entry Duration Compliance	7
4.4	Copyright	7

4.5	Entry Submission	8
4.6	Entry documentation	8
4.7	Submit by Post	8
4.8	Late entries	8
4.9	Media preparation and Identification	8
4.10	SVM acknowledgement	8
4.11	Responsibility for Entries	8
4.12	Acceptable Entries	10
5	RECOGNITION OF ACHIEVEMENT	10
5.1	Judging	10
5.2	Awards and Certificates	11
5.3	Meeting Night Competitions	12
5.4	“Video of the Year” Competition	13
5.5	Judging	14
5.6	Screening of Entries	15
6	APPENDICES	15
6.1	Amendment History	16
	APPENDIX A VIDEO ASSESSMENT SHEET	17
	APPENDIX B COPYRIGHT PROTOCOL	18
	APPENDIX C VIDEO CONTENT GUIDELINES & PROTOCOL	19
	APPENDIX D COPYRIGHT CONTENT DECLARATION.	22
	APPENDIX E CLUB COMPETITION ENTRY FORMS	24
	APPENDIX F CATEGORY DEFINITIONS	26
	APPENDIX G SVM ACKNOWLEDGEMENT	31
	APPENDIX H INTER CLUB COMPETITION	32

## **1 OVERVIEW**

These rules and procedures refer to the Sydney Video Makers Club Inc. hereinafter referred to as SVM Specific references to the Constitution version 9. (Constitution version 9 draft in preparation April 2016)

### **1.1 Scope**

This document defines the rules for competitions run by the SVM in accordance with clause 1.3 of the Club Constitution and is hereafter referred to as the Screening Procedures

### **1.2 Eligibility**

Only financial members and entrants who satisfy the conditions of Appendix H Inter-Club Competition are entitled to the privileges of entry and award in accordance with clause 3.5 of the constitution.

### **1.3 Member defined**

Member referred to in these competition rules is as defined in clause 3.2 of the constitution.

### **1.4 Assessment**

Assessment of entries is to be carried out by appointed judges.

### **1.5 Copyright Protocol**

Appendix B details copyright protocol to comply with clause 20 of the constitution.

### **1.6 Media Content**

Appendix C contains media content guidelines to comply with clause 19 of the constitution.

## **2 DEFINITIONS**

### **2.1 Annual Competition Programme**

A detailed programme published by January of each year to give members sufficient time to prepare entries.

### **2.2 Video of the Year (VOTY) Competition**

Annual competition open to all members.

### **2.3 Annual Presentation Night**

The Annual Presentation Night normally held in November each year at which the results of VOTY and Special Awards are announced and presented.

### **2.4 Entrant**

An Entrant is a member or team of members that submits an entry into any SVM Competition.

#### **2.4.1 Individual Entrant**

A member who enters a competition.

#### **2.4.2 Team Entrant**

A combination of three or more members from any membership category defined in the Club Constitution.

#### **2.4.3 Joint Entrant**

Members who have Joint Membership as defined in the Club Constitution.

### **2.5 Entry Duration**

The actual video content must be no longer than the maximum stated for the competition entered and in addition a specific competition may require the Video to be not less than the specified duration within a given tolerance (Clause 3.2.2) (Appendix F). Required acknowledgements and all credits are excluded from the duration calculation but total credits shall not exceed 30 seconds duration.

### **2.6 Copyright Protected Media**

Any image, moving, still, sound or written material which the SVM member does not own or have the owner's permission to use.

### **2.7 Annual Club Calendar**

A diary of all scheduled meetings for the club. The diary is issued in the year preceding the year in which it applies.

### **2.8 Annual Club Program**

A program of club and focus night content, issued and updated during the year. Additional special activities and training initiatives are included when appropriate.

### **2.9 Average Score**

In any competition where average score is used it shall be determined by adding all judge scores for the entry and dividing by the number of judges. Result is rounded up or down to the nearest integer value.

### **2.10 Event Screening List**

A list of entries available for screening at a major Club event, such as VOTY. The list comprises all eligible entries which have been judged and ranked by average score. Refer 5.4.4 for additional criteria qualifying acceptance onto the list for VOTY.

## **3 COMPETITIONS**

### **3.1 SVM competitions**

Competitions are open to all financial members and each year the Club conducts Meeting Night Competitions and a Video of the Year Competition.

### **3.2 Meeting Night Competitions**

An annual series of competitions closing on club nights with judging and feedback review on club nights.

#### **3.2.1 Topics**

These competitions are based on a theme, subject or technique to complement the annual Club Program content. The Competitions Manager and Management Committee set the topics for the annual competition program.

#### **3.2.2 Entry Duration Compliance**

Each competition closing date and entry duration will be nominated in the Annual Competition Programme. Entries are accepted in any duration up to the nominated maximum or to a specific duration within a tolerance specified for the competition.

### **3.3 Video of the Year Competition (VOTY)**

#### **3.3.1 Categories & Duration**

Each VOTY competition entry is to be submitted in one of the categories defined in Appendix F. The Appendix defines categories content, scope and major assessment criteria. These definitions apply to all Club Competitions.

Entry durations for each competition are also defined in Appendix F.

#### **3.3.2 Entry Duration Compliance**

Entries may be submitted at any duration up to the maximum or to a specific duration within a tolerance, as specified for the genre.

#### **3.3.3 Number of Entries**

Each team or member may submit a maximum of two entries and these must be entered in different VOTY categories. A single entry is not eligible for submission in two categories.

This ruling allows Individual members to submit two entries independently of their involvement in a team entering the competition. The member is not restricted by the category choices of the team entries.

### **3.3.4 Eligibility Club Night Competition Videos**

Videos screened in club night competitions during the current year may be entered in VOTY provided the judging assessment was 75% or greater. Entry into VOTY is at the discretion of the team or member who produced the video. Any video entered under this eligibility is excluded from the number of entry restrictions.

## **3.4 Inter Club Competitions**

### **3.4.1 Inter-Club Competition**

Refer to Appendix H Inter-Club Competition

## **4 GENERAL RULINGS**

### **4.1 Applicability**

These Screening Procedures apply to all Club screenings and competitions.

## **4.2 Participation**

### **4.2.1 Professional Participation**

SVM competitions are open to entries of amateur status and as such professionally produced entries are not eligible. Direct participation in Club Video production by media industry professional persons, who are not financial members of the club, is not permitted, actors and musicians are excluded. Some members contribute their skills to worthy causes such as charitable organizations and receive some reimbursement for their direct expenditures, this is not classed as professional employment. Videos produced with professional studio support, financial support and resources are ineligible as entries to club competitions. It is however recognised that members will from time to time wish to include some third party material in their productions.

Entries complying with the following requirements are eligible:

Music and sound effects may be used without restriction.

Third party or professionally produced video may be included up to a maximum of 10% of the total video duration

No restriction on the use of still images.

The entrant owns or has permission to use the third party material

### **4.2.2 Member participation**

A Club member may be involved at any level in the production of a video entered in a competition and may also utilize non-members as actors or technicians unless they are professionals as excluded by 4.2.1. All participants are to be named in the credits. Only those members nominated as the producers or team members for the production of a video in the entry submission form are taken into account in calculating the permissible number of entries defined in clause 3.3.3

## **4.3 Entry Duration Compliance**

Entries which exceed the specified entry duration for the competition will not be accepted.

## **4.4 Copyright**

In accordance with SVM Copyright protocol, credits must be included for any Copyright Protected Media incorporated in the video. Entries which use Copyright Protected Media without satisfactory acknowledgements which will meet legal requirements are not eligible as entries to SVM competitions or for club screening.

#### **4.5 Entry Submission**

General concept places all responsibility for entry procedure and content correctness on the submitter in order to avoid any problems associated with errors being introduced into the judging process.

#### **4.6 Entry documentation**

All Entrants must complete a current version Entry Form which includes a Copyright declaration and submit it in with the video media by the closing date. An entry may be disqualified if insufficient required detail has been provided.

#### **4.7 Submit by Post**

Normal entry submission is through the Club Vimeo Account or direct transfer of content into the Club Computer at a club meeting.

If necessary entries together with completed entry forms may be posted to the Competition Manager at the published mailing address to arrive by the closing date.

#### **4.8 Late entries**

Late entries will not be accepted.

#### **4.9 Media preparation and Identification**

Is to be prepared and presented as specified on the appropriate entry form for the competition. Appendix E refers.

#### **4.10 SVM acknowledgement**

All videos accepted into any SVM competition must display the SVM logo and an acknowledgement that the video is presented by SVM members for a minimum of four (4) seconds. This is intended to assist promotion of the Club wherever member videos are shown. The logo design and use protocol is specified in Appendix H. Entries submitted without the SVM logo may be declined.

#### **4.11 Responsibility for Entries**

##### **4.11.1 Copyright**

It is the responsibility of the Entrant to ensure that:

There are no copyright infringements,

The Copyright Declaration is completed correctly, and

All appropriate releases from individuals and organisations are obtained prior to submitting the entry.

Copyright permission if applicable is acknowledged in the video credits.



#### **4.11.2 Closing Date**

It is the responsibility of the Entrant to ensure that the entry is submitted by the closing date in accordance with these Screening Procedures.

#### **4.11.3 Loss or Damage of Entry**

All competition entries are submitted at the risk of the Entrant who is responsible for ensuring backup copies are made in case their entry is lost damaged or corrupted.

#### **4.11.4 Entry Return**

It is the case of any entry submitted in hardware form it is the responsibility of the Entrants to collect the entry media at the first club meeting after awards have been presented, as published in the club annual diary. If return by post is required then financial arrangements are to be made and all relevant details for the return of the media indicated to the Competitions Manager when submitting the entry.

#### **4.12 Acceptable Entries**

In order for entries to be judged they must be comply with the following:

##### **4.12.1 Content**

Entries must comply with the guidelines in Appendix C. A video with content considered by the Competition Manager to be outside guidelines, offensive or inappropriate will be declined and not presented to the judges for assessment.

##### **4.12.2 Copyright**

Entries must comply with the protocol defined in Appendix B. Any entry which incorporates Copyright Protected Media without permission and legal acknowledgement will be declined.

##### **4.12.3 Notification of Non-acceptance**

In the case of an entry being declined, it is the responsibility of the Competition Manager as soon as possible after that decision has been made, to undertake the following actions.

Notify the entrant of the non-acceptance and indicate the reason for the decision.

If notification is prior to the closing date advise the entrant that a corrected entry can still be accepted up to the published closing date.

### **5 RECOGNITION OF ACHIEVEMENT**

Recognition of achievement is usually in the form of an award or certificate. Awards are made on the basis of one per entry and take the form of an appropriate trophy. No awards are made for individual club night competitions, certificates will be presented in lieu. Certificates for all competitions will be presented to each participant nominated on the competition entry form.

#### **5.1 Judging**

##### **5.1.1 Competition manager**

The Competition Manager does not undertake any judging but is responsible to co-ordinates the judging of all competitions and is responsible in conjunction with the President for determining Award Winners based on the judges combined assessments and for the keeping and making public the record of entry numbers, the number of judges used and judging results. A record of judges and their details is also to be retained. Judge details are not to be made public.

### **5.1.2 Judging Panel**

The Competition Manager shall make all possible effort to identify and appoint a panel of reasonably qualified and impartial judges external to the club.

If by default judges must be selected from members of the club then they must be made known to and approved by the President. Under no circumstances will any entrant to a competition be acceptable as a judge for that competition.

#### **5.1.2.1 Club Meeting Night Competitions**

A minimum panel of three.

#### **5.1.2.2 Video of the Year Competition**

A panel of five is required which includes a minimum of three suitably qualified judges from outside the Club. Any club member who has participated in any entry is ineligible as a judge.

#### **5.1.2.3 Entry Assessment**

Each judge shall review each entry and allocate points for each aspect of that entry in accordance with the appropriate current version SVM Video Assessment Sheet. The sheet content is defined in Appendix A to these Rules.

Individual Judge Assessments will be merged by the Competition Manager into one assessment for each entry. The final determinations will be submitted to the President for approval and sign off before publishing or determining the recognition status of entries.

### **5.1.3 Distribution of judging results and comments**

As soon as possible after the conclusion of a competition the Competition Manager will give each entrant a copy of the judging comments for their entry and will provide each judge with a copy of all the judging results and comments.

## **5.2 Awards and Certificates**

### **5.2.1 Eligibility**

Other than Inter Club Competition entries only financial members who were nominated on the entry form as having a major role in the planning, decision-making and production of the video shall be eligible for an award or certificate.

### **5.2.2 Awards**

One award granted to the team, or member identified on the Entry Form. The award will be marked in exact agreement with the title and other detail provided on the entry form.

### **5.2.3 Certificates**

For a winning video where an award is granted to team or joint entrant a certificate will be granted to each participating member identified on the entry form.

Certificates will be presented to all second and third place participants.

## **5.3 Meeting Night Competitions**

### **5.3.1 Certificates**

Certificates are presented to first, second and third place winners. Certificates shall be awarded at a Club meeting following the closing date for the applicable competition.

### **5.3.2 Meeting Night Video Eligibility for VOTY**

Videos submitted to club night competitions are eligible for submission into VOTY if they comply with the conditions in clause 3.3.3

### **5.3.3 Special Awards**

Special Awards applicable to Meeting Night Competition entries are decided by a Sub-Committee of three or more Committee Members convened by the President. Winners shall be announced and awards presented at the Annual Presentation Night. These Awards are:

#### **5.3.3.1 Best Meeting Night Videographer**

This award is presented to the Individual Entrant who scored the highest number of points in total for Meeting Night Competitions during the year

#### **5.3.3.2 Best Meeting Night Videography Team**

This award is presented to the Team Entrant scoring the highest number of points in total for Meeting Night Competitions during the year.

#### **5.3.3.3 Gwen Stoney Award**

This award is presented to the most improved Videographer of the Year, whose video productions entered into Meeting Night Competitions have shown the most improvement during the year.

## **5.4 “Video of the Year” Competition**

Recognition of achievement and entry requirements defined.

### **5.4.1 Category Awards**

First, Second and Third places shall normally be recognised for each category. The President is not, however, obliged to issue any award or certificate. Awards are presented for first and second, certificates for third place.

Where a low average scoring entry comes under consideration for an award only because there are insufficient entries in a particular category, then the award will be declined if the entry does not obtain enough average score to be included in the event screening list. Further the President may decline an award if the caliber of the “one and only entry” is below the standard commensurate with the overall quality award winning entries in other categories.

### **5.4.2 President’s Award**

A suitable trophy shall be awarded to the Entrant submitting the highest scoring video, irrespective of category. This Video shall be deemed the Overall Winner and shall be designated as

**“PRESIDENTS AWARD FOR THE VIDEO OF THE YEAR”.**

**5.4.3 Excellence in Photography.**

This optional Special Award may be presented to the team or member achieving the highest score in photography. It shall be made at the President’s discretion.

**5.4.4 Ted Northover**

This is a perpetual trophy donated by the Northover family. The behest required that the trophy be “Awarded if appropriate for excellence in the craft of video making as it applies to the production of a work of fiction”. This is interpreted by the club guidelines to be the highest scoring entry in the drama category.

**5.4.5 Andy Doldissen**

This is a perpetual trophy donated by the Doldissen family in memory of Past President Andy Doldissen. It is presented for excellence in the craft of video making as applied to the production of a Documentary. Awarded to the highest scoring entry in the documentary category.

**5.4.6 Entry Requirements**

**5.4.6.1 Quota**

A member may submit entries in accordance with conditions in clause (3.3).

**5.4.6.2 Permitted Formats**

All acceptable formats are indicated on the current version entry form Appendix E.

**5.4.7 Closing Date**

The October meeting night is the closing date for submission of VOTY entries.

**5.4.8 Eligibility**

Only videos produced during the current year are eligible. Content may be from current or any previous year.

**5.5 Judging**

**5.5.1** Judging takes place between the October Meeting Night and the Annual Presentation Night.

**5.5.2** All entries are scrutinised by the Competition Manager to ensure they are acceptable as defined in these Screening Procedures (clauses 4.10 and 4.12) before judging.

**5.5.3** If no category is nominated on the Entry Form by the Entrant, or if the entry does not comply with the nominated category, then a category shall be nominated by the Competition Manager in consultation with the Entrant.

**5.5.4** The judge's decision is final and no correspondence will be entered into.

## **5.6 Screening of Entries**

Where possible, all entries will be screened at the Annual Presentation Night., however an entry which does not accumulate an average score of 60 or more is not eligible for screening.

### **5.6.1 Screening Priority**

When the total screening time of all entries exceeds the time available then the following screening priority will be adopted:

All category winners

All category runner up entries

Remaining entries are selected for screening in the order determined by the final scoring, until the remaining screening time is exhausted. Refer to (clause 5.4.1.) for additional criteria associated with the screening list.

### **5.6.2 Screening order**

The screening order used on the Annual Presentation Night will not be indicative of any score. The screening order is chosen to disguise the award status of entries and maximise audience enjoyment.

**5.6.3** In the instance where an Entrant's video will not be screened the President shall advise the Entrant as soon as possible before the Annual Presentation Night

## **6 APPENDICES**

A: SVM Video Assessment Sheet Issued January 2009

B: Copyright protocol

C: Video content guidelines and protocol

D: Content Declaration

E Competition Entry Forms.

- F Category definitions
- G SVM Acknowledgement
- H Inter Club Competition

#### **6.1 Amendment History and Issue Dates:**

**Version 1** Full review and upgrade of previous document 5 Sept 2008

**Version 2** Name change to SVM update 10 January 2009

**Version 3** Rules review Jan 2010. Category definitions added and clarification of number of entries for individuals, teams and combinations thereof.

**Version 4** Clarification of award status and acceptance to the screening list for VOTY. May 2012. Variation to the media acceptable for judging and screening, Changed to avoid screening quality problems.

**Version 5** Copy right declaration amended to reflect that the Club does not have a license. Sept 2012

**Version 6** Category durations changed, Advertisement category added and reference to Inter Club Entry criteria. Sept 2013

**Version 7** Appendices added July 2016

**G** To define SGM acknowledgement logo and use protocol.

**H** To detail Inter Club Competition entry requirements.

**Version 8** Content for Appendix E included. August 2016

SECRETARY : I Scott.



**APPENDIX A VIDEO ASSESSMENT SHEET**



**VIDEO ASSESSMENT SHEET** for use in all club competitions

Judges please allocate points and provide constructive feedback for each of the assessment criteria on this sheet

Competition		Date of Judging	
Video title		Entry Number	

**Assessment Criteria**

Audience appeal / entertainment value How well did this video entertain/ interest you/ touch you emotionally?	30 points maximum	
Feedback comment		
Creativity/Originality/Approach to subject Was there something special which really contributed to the quality of this work?	20 points maximum	
Please identify the aspect which stood out		
Cinematography/Camera techniques Appropriate composition & framing/ variety of angles/ Exposure/ lighting/ steady and focus	15 points maximum	
Feedback Comment		
Editing and Titles Continuity/duration of shots/appropriate transitions/clear and suitable titles	20 points maximum	
Feedback Comment		
Audio and sounds Level and clarity/of any narrative dialogue, ambient noise, special effects and music.	15 points maximum	
Feedback Comment		

General Remarks	Total points	
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## **APPENDIX B COPYRIGHT PROTOCOL**

SVM respects the rights of owners of copyright material and requires that any use of such material be with the permission of the owner or their authorised representative. A member may include copyright material in a presentation by following the protocol detailed in this document.

### **CLUB COPYRIGHT PROTOCOL**

1. Members are responsible for ensuring that the Copyright content of their own productions is screened in accordance with the laws applicable to copyright and to provide a written declaration of compliance.
2. Members are responsible for obtaining all copyright licences for any presentation to be made by them whether they own the media being presented or not.
3. If members intend to present media, either sound or pictures, the copyright of which does not belong to the member and which is not copyright free then copyright licences or specific permission from the copyright owners is necessary for any SVM sponsored screening.
4. A written declaration correctly completed must be provided by the member or team leader. Declaration protocol is as follows:
  - 4.1. For any non-competition screening the form in Appendix D must be submitted to SVM duly completed before any presentation is shown. Note that a form must be completed for all screenings as it is also a member declaration to assure SVM that any media presented is copyright free media.
  - 4.2. For Club Competition entries the declaration is part of the entry form. An entry with an incomplete declaration will not be accepted for judging.

## **APPENDIX C VIDEO CONTENT GUIDELINES & PROTOCOL**

SVM wishes to cause no offence to members and visitors in the viewing audience at club video screenings. The club adopts a self-regulating approach to monitor screened content and does not wish to introduce any “censorship” protocol. Each member introducing a video for screening is responsible to ensure that the content is in accordance with the guidelines in this Appendix. To enable members to evaluate their own video the following guidelines are provided. If there is any doubt about the suitability of the content in an intended screening is should be referred to a committee member for consideration before screening.

### **GUIDELINES**

#### **1. THEMES**

The treatment of themes should in general be low sense of threat or menace and justified by context. Supernatural or horror themes may be included.

#### **2. VIOLENCE**

Violence should be infrequent and justified by context, not shown in detail. Gratuitous violence is not permitted.

#### **3. SEX**

Sexual activity must be justified by context and not gratuitous. Pornography is not permitted.

#### **4. LANGUAGE**

Coarse language should be used only as required by context, and preferably infrequent.

#### **5. DRUG USE**

Drug use must be justified by context. Reference should be indirect although incidental visuals may be included. Drug use must not be promoted or encouraged.

#### **6. NUDITY**

Nudity should be justified by context.

#### **7. VILIFICATION**

No individual, group or religious order should be defamed.

### **Note**

1 That in all of the elements of content mentioned the impact is suggested as reasonable. It is not the preference of the club members to view or promote violent, coarse language or sexually explicit material.

2 The club screen is not intended as a platform for individuals to promote political or extremist opinions.



## CLUB CONTENT PROTOCOL

1. Members are responsible for appraisal of their own video, or one to be presented by their invited guest.
2. All videos screened are assumed to be suitable for an adult audience and no formal classification remark is required at the commencement of screening.
3. If any member is uncertain about the application of the guidelines to particular content then advice should be obtained from the Club President, Vice President or Secretary.
4. If a member believes a video to be screened contains content which may offend then;
  - 4.1. Permission must be obtained from the Club President sufficiently in advance of screening for any appraisal and discussion.
  - 4.2. Include a "Classification comment" at the commencement of screening.
5. If permission is given to screen the video in question, the intended screening must be made known to members at the commencement of the club event in sufficient time to allow anyone to avoid the screening should they so wish.
6. If a competition entrant is uncertain about content of a competition entry, the action in para 3 applies. However;
  - 6.1. The entrant should ensure that the uncertainty is raised in sufficient time prior to the competition closing date for the issue to be considered effectively and allow any adjustment to be made and still comply with the closing date.
  - 6.2. Clause 4.12.3 of these Screening procedures defines the action taken when a competition entry is declined for any reason.

## APPENDIX D COPYRIGHT CONTENT DECLARATION.



1. All commercially released recorded music is usually protected by copyright for both composer and performer, unless purchased as royalty free music. Copy right protection also applies to all other forms of media such as printed media and images moving or still. It should be noted that SVMC does not have any license enabling Members to include copyright music or any other media.

### 2. Screening where Copyright Protected content is used

If a member includes media subject to copyright protection a declaration must be completed and submitted with the media prior to any judging or screening. The following declaration must be submitted with the member's media before screening.

I, (video producer name) \_\_\_\_\_ declare that:-

1. I have not infringed any copyright by using material being an image,(moving or still), sound, (musical or voice), or written material which is the property of anyone other than myself
2. I guarantee that in respect of any music contained in my video I have either obtained the appropriate licence or that it is copyright free material.
3. Where applicable I have included the required warnings on the media to acknowledge the source and license identification in accordance with the license conditions under which the use is declared.
4. This declaration includes all composers and performers rights.

I hereby indemnify SVM for all loss or damage suffered by it resulting from the screening of this video at any club meeting by reason of the infringement of any copyright or viewing of material which is unsuitable for club viewing.

Date \_\_\_\_\_ Signed \_\_\_\_\_

Member or team leader

### 3. Club Competition Screening

The copyright waver section on the competition entry form must be completed before the entry is submitted for judging. If copyright content is included in a completion entry the declaration in part 2 of this appendix

must be completed and submitted with the entry. An incomplete declaration will result in non-acceptance of the entry for judging.

**APPENDIX E CLUB COMPETITION ENTRY FORMS**





**CLUB COMPETITION ENTRY FORM**

COMPETITION : \_\_\_\_\_ CLOSING DATE: \_\_\_\_\_

ENTRY TITLE : \_\_\_\_\_

ENTRANT NAME : \_\_\_\_\_

DETAILS :

<b>1 Entrant</b>		<b>2 Duration</b>	
Team <input type="checkbox"/>	Individual <input type="checkbox"/>	Mins	Secs
<b>3 Entry media</b>		<b>5 Vimeo Number</b>	
USB <input type="checkbox"/>	DVD(rom) <input type="checkbox"/>	V#	
<b>4 File type</b>		<small>Ensure video can be embedded by Sydneyvideomakers.org.au or it will be disqualified. If in doubt enter other media by the closing date. Ideally bring a copy on USB to Club night</small>	
.mov <input type="checkbox"/>	.avi <input type="checkbox"/>	.mp4 <input type="checkbox"/>	n/a Vimeo <input type="checkbox"/>

Our preferred code is H264 - Please avoid using Apple ProRes Codec, or any unusual 'exotic' Codec.

**DECLARATIONS** *You must tick relevant boxes*

- 1 The undersigned declare that I/we have read the and & accepted the screening procedures relevant to competition rules.
- 2 The undersigned acknowledge responsibility for copyright clearance and indemnify Sydney Video Makers Club Inc for all damages it may suffer for copyright infringement from screening this entry
- 3 Judging comments can be shared with other members. 

yes	No
<input type="checkbox"/>	<input type="checkbox"/>
- 4 Sydney Videomakers can include this entry in it's on line library 

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

**NOTES**

- 1 You must complete and submit a Copyright declaration *if you are using any media subject to copyright*. ( Ref. Appx: D SVMC Screening procedures)
- 2 For team entries all team members must sign this declaration. Write legibly as awards . as awards will use these names. All production team names must be declared in the end credits

NAME	SIGNATURE	DATE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

A downloadable copy of this document is on the Club website



VOTY ENTRY FORM

COMPETITION :       VOTY 2016       CLOSING DATE:       26-Oct-16      

ENTRY TITLE : \_\_\_\_\_

ENTRANT NAME : \_\_\_\_\_

DETAILS :

**1 Entrant**

Team  Individual

**3 Entry media**

USB  DVD(rom)

**4 File type**

.mov  .avi  .mp4  n/a Vimeo

**2 Duration**

Mins Secs

**5 Vimeo Number**

V# | | | | | | | | | |

Ensure video can be embedded by Sydneyvideomakers.org.au  
or it will be disqualified. If in doubt enter other media by the  
closing date. Ideally bring a copy on USB to Club night

**Our preferred code is H264 - Please avoid using Apple ProRes Codec, or any unusual 'exotic' Codec.**

**6 Category** *Ensure category duration is in accordance with Screening procedures definitions for VOTY (ref Appendix F) Non complying entries will be disqualified. If in doubt ask the Competitions mgr. (use a separate entry form for each entry regardless of category)*

**Synopsis: USE BLOCK CAPITALS**

*Please write a short synopsis for inclusion in the programme* \_\_\_\_\_

*This applies to ALL Categories*

**DECLARATIONS** *You must tick relevant boxes*

- 1 The undersigned declare that I/we have read the and & accepted the screening procedures relevant to competition rules.
- 2 The undersigned acknowledge responsibility for copyright clearance and indemnify Sydney Video Makers Club Inc for all damages it may suffer for copyright infringement from screening this entry
- 3 Judging comments can be shared with other members. 

yes	No
<input type="checkbox"/>	<input type="checkbox"/>
- 4 Sydney Videomakers can include this entry in it's on line library 

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

**NOTES**

- 1 You must complete and submit a Copyright declaration *if you are using any media subject to copyright* . ( Ref. Appx: D SVMC Screening procedures)
- 2 For team entries all team members must sign this declaration. Write legibly as awards . as awards will use these names. All production team names must be declared in the end credits

NAME	SIGNATURE	DATE
_____	_____	: : 2016
_____	_____	: : 2016
_____	_____	: : 2016
_____	_____	: : 2016
_____	_____	: : 2016
_____	_____	: : 2016

A downloadable copy of this document is on the Club website



## **APPENDIX F CATEGORY DEFINITIONS**

1. The categories defined below are to be used by club members to determine the correct category designation which applies to their production when entering in club competitions. The definitions will also be used by judges as a basis on which to evaluate the entry and provide feedback.

### **1.1. Drama**

A suitable definition would be a work of fiction with a plot, executed by actors usually with interchange dialogue. The actors may perhaps be supported by some music and sound effects. Special effects can be used but should not in themselves be the significant content of the production but merely an aid to execution of the particular plot.

Evaluation criteria would focus on plot, script, acting and the creativity of treatment and how well the sub-genre of action, crime, comedy, horror or thriller was portrayed.

### **1.2. Special Techniques**

This definition covers a production where special techniques constitute the main theme or technique for the production content. It allows both traditional hand drawn animation and computer generated animation. Productions with a major content of specialist techniques such as elapsed time also reside in this category. It must not be forgotten that a Special Techniques production can itself be a sub-genre of Drama, Documentary or Music video, however, the sub-genre is secondary in evaluation importance compared to the special technique evaluation.

The category is also used to include any video not able to be classified as covered by the other categories. This permits "Experimental Techniques" to be included in competitions.

Evaluation criteria would focus on the quality of the special effects and animation also the creativity used to present any storyline or theme.

### **1.3. Music Video**

In this category the major content is the music itself which will usually be a rendition by a performer or performers visible to the viewers. The vision may be a creative treatment of the actual performance or an abstract set of vision sequences to support the rendering of the music.

Evaluation criteria would focus on audio quality, originality of the music renditioning and synchronising of visuals with the music tempo. Commonly known as editing to music.

### **1.4. Documentary**

A documentary is a Presentation of a factual or contrived factual subject in the form of a video. Actors may be the actual persons involved in the processes of the subject or may be actors scripted to portray the subject. Graphics may be included to illustrate concepts or points of detail. A

particular type of documentary may present the history of a family or individual and incorporate some “Old Images” of historical significance.

The category includes “Instructional” or “How to do it” videos as these are by their very nature documentaries.

Evaluation will focus on how well the subject was presented and if the underlying message was communicated effectively.

### **1.5. Travel**

This genre is in fact a special form of documentary. Special interest visuals documenting travel to any location. A typical feature of a travel video is a voice over dialogue providing additional information about the locations shown. Music may or may not be included.

Evaluation criteria will focus on how well the ad hoc nature of travel activity was dealt with and how effectively the voice over co-ordinates with the visuals and the interest of the voice over content. VO should avoid being a direct description of the visuals on screen.

### **1.6. One Minute Video**

A one minute duration video which presents the theme set in a competition or as an “open theme” under other circumstances. The content may be presented as:

#### **1.6.1. Advertisement.**

Advertisement, a form of marketing used to encourage, persuade or manipulate an audience either to change their opinion or take some action. This category is usually in the style of a television advertisement and a typical theme is “Selling the Unsaleable” e.g. ‘Selling Bank Fees’ but is not restricted to that format of theme. This category gives entrants an opportunity to use graphics and SFX.

Evaluation will focus on how well the product or service was ‘sold’ and its entertainment value rather than how well it complies with professional advertising practices.

#### **1.6.2. One Minute Drama**

A short drama allows the submitter to demonstrate just how effective good editing and appropriate use of SFX can be in transmitting an effective “Story” in a limited time frame.

#### **1.6.3. Montage.**

Some members are interested in presenting their content in the form of a Montage. This category provides an opportunity for those members to present an effective “Story” using short video clips presented as a montage of limited duration.

Evaluation will focus on the quality of the video images used, sound of the complete montage and how well the montage video clips link to present the story.

## **2. Category Submissions in Competitions**

The categories listed are to be used in all Club Competitions. The category names will assist judging and regulating the numbers of entries per team or member.

### **2.1. VOTY**

Each VOTY competition entry can be submitted up to the maximum duration for the applicable category. As below:

- Drama – up to 10 minutes
- Documentary – up to 10 minutes
- Travel – up to 5 minutes
- Music Clip – up to 5 minutes
- Special Techniques – up to 5 minutes
- One Minute Video – 1 minute within tolerance.
- 

### **2.2. Club Night Competitions**

Category maximum durations for these competitions may be specifically defined for a particular competition or normally as below:

- Drama – up to 10 minutes
- Documentary – up to 10 minutes
- Travel – up to 5 minutes
- Music Clip – up to 5 minutes
- Special Techniques – up to 5 minutes
- One Minute Video – 1 minute within tolerance.

**APPENDIX G SVM ACKNOWLEDGEMENT**

Content to be advised

## **APPENDIX H INTER CLUB COMPETITION**

Content to be advised.